

# SCHOOL TERM BROCHURE

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A United Way Agency

# A UNIQUE RECREATIONAL FACILITY

## **OUR MISSION**

The mission of the Ralph Wilson Youth Clubs is to provide an organized and supervised environment which offers boys and girls of Temple and the surrounding areas the opportunity to share social, educational, and recreational experiences regardless of race, color, or creed, as they develop their capacity to be self sufficient and responsible members of the community.

## **OUR HISTORY**

The Ralph Wilson Youth Clubs evolved from the Temple Boys Club which was organized through the efforts of several Temple citizens in 1965. The current boys club building was built and donated by Ralph Wilson, Sr. in 1971. The girls club building was added in 1977 and the organization became the Ralph Wilson Youth Clubs of Temple, Inc. The Wilson family still remains a strong supporter of the youth clubs.

## **BOYS CLUB**

The boys club provides two large game rooms with bumper pool, air hockey, ping pong, pop-a-shot basketball, pool, and foose ball tables. The gym is available for different types of games and sports. It is the location of our basketball league during the school term. The members may relax while watching a movie on the large screen television in the movie room or the video arcade. Skating is enjoyed in the multipurpose room.

## **GIRLS CLUB**

The girls club consists of two large game rooms equipped with bumper pool, air hockey, ping pong, pop-a-shot basketball, pool, and foose ball tables. The multipurpose room hosts an array of classes. The girls can relax while watching a movie on the large screen television or video arcade. The kitchen is equipped for cooking classes and is the location of our snack bar. The library provides an area for study hall during the school term. During holidays, the library is used for board games, coloring, and bingo. The arts & crafts room is used for creative projects throughout the year.

## **COMMON GROUNDS**

Numerous outdoor games such as four square, jump rope, etc. may be played in the area between the two club buildings. Group sports activities and games are played on the outdoor playing fields.

## **PAVILION**

The children use the picnic tables under the pavilion for eating during snack bar and lunch times.

## **RWYC STAFF**

Charlie Kimmey.....	Executive Director
Randy Helcel.....	Athletic Director
Dorothy Mathieson.....	Programs Director
Elaina Ramos.....	Business Manager
Sammy Jones.....	Boys Club Director
Lisa Mills.....	Girls Club Director

## **HOURS OF OPERATION**

Office.....8:30 am – 5:30 pm (regular school days)  
7:30 am – 5:30 pm (holidays when clubs open all day)

Clubs.....2:30 pm – 6:00 pm (regular school days)  
7:00 am – 5:30 pm (holidays when clubs open all day)

## **REGISTRATION PROCEDURE**

Registration takes place in the Administrative Office. Children must be at least five (5) years old to register. A copy of the birth certificate is required to complete the registration process for five year olds.

Registration for school term membership continues throughout the school year. *Children are not automatically registered from one program to the next (i.e. from school to summer). You must come to the office to register the child for each program offered during the year.*

## **FEES**

The total Membership Fee is \$320.00 per child for the School Term.

Fees are payable at the time of registration. RWYC accepts cash, checks, money orders, Visa, Mastercard, and Discover credit cards. RWYC has a ***no refund*** policy. You are purchasing a membership to a recreational facility and can use the membership as much or as little as needed.

## **BUS SERVICE**

RWYC and the Temple Independent School District provide top quality bus service to the youth club from Temple elementary schools and middle schools. As a service, we transport over 350 school term members to participate in various recreational, educational, sports, and social activities.

*Bus service is provided from the following schools:*

Meridith	Western Hills
Cater	Jefferson
Raye–Allen	Hector Garcia
Kennedy–Powell	Bonham
Scott	Lamar
Thornton	Travis

## **DRESS CODE**

Clothes that promote or encourage the use of alcohol, tobacco, or drugs by words, pictures, or slogans on them are not allowed. Clothes with large holes or tears made in them revealing underwear will not be allowed. Shirts and shoes must be worn at all times. Children must wear athletic shoes instead of flip flops or sandals for safety reasons. Socks are required if you plan to skate.

## **MEMBERSHIP TAG**

Children will be issued a membership tag. It contains their membership number, group, and name. Broken and lost tags can be replaced for 50 cents in the Business Office.

## **LATE FEE**

A late fee of \$1.00 per minute is charged for members picked up after 6:00 pm on regular school days and 5:30 pm on holidays (when clubs are open all day). The late fee is paid in the club to the staff member who had to stay late. The late fee must be paid in cash (no checks) before the child can return to the club.

## **CONTINUED ENROLLMENT**

The youth club reserves the right to dismiss any member. Families who are delinquent in taking care of financial obligations may be suspended from the club. We charge \$25.00 for returned checks. Any pertinent information that changes during the course of the child's enrollment must be reported to the RWYC Business Office in order for enrollment records to be correct.

## **PICKUP POLICY**

Parents are required to pickup children from the boys or girls club building and make sure they have their backpacks, coats, school projects, etc. *Please do not ask to have your child/children sent out to the parking lot or wait for you under the pavilion since it is not open for pickup during the school term.*

## **CONFIDENTIALITY**

The youth club will maintain confidentiality and respects the family's right to privacy. However, in the event that staff members are concerned about a child's welfare, we will reveal confidential information to agencies or individuals who are empowered to act in the best interests of the child.

## **SNACKS & LUNCH**

Children can bring money to purchase items from our snack bar or bring their own snack from home. Children must bring their sack lunch on school holidays when we are open all day. Snack bar items will be sold during the morning and afternoon snack time. *Only the vending machines are open during lunch time.*

### **Snack Bar :**

Hot dog	1.00
Nachos	1.00
Slushes	.75
Pickle	.25 or .50
Popcorn	.50
Punch	.50
Assorted candy	.10 – .45

### **Vending Machines:**

Canned/bottled drinks	.60 – 1.00
Chips	.50 – .75
Cookies	.50 – .75
Candy	.50 – .75

## **MEDICATION & ILLNESS**

Prescription drugs and medicine must be administered by the parent. Staff members are not allowed to give medication. In the event of contagious illness, the parent will be required to remove the child and not return until danger of contagion is past. In all emergencies, staff members will take reasonable measures necessary for the safety and welfare of the child including accessing 911 services or taking them to the emergency room.

## **TELEPHONE USAGE**

Because RWYC handles a large volume of telephone calls, members may not make outgoing calls. The staff member will contact the parent as needed in case of illness or emergencies. Likewise, members may only receive messages from families in emergency situations.

## **DISCIPLINE**

RWYC uses redirection, discussion, and “time out” behavior modifications for discipline. If this does not correct the problem, other action will be taken which will include notes home to parents and possible suspension from the club.

Any fighting, pushing, shoving, or stealing could result in a minimum three-day suspension.

Immediate suspension without previous warning can be determined by the club directors for serious actions.

Field trips are a privilege and attendance on a trip may be taken away for misbehavior on a field trip or while attending the club.

Snack bar privileges will be suspended if the pavilion area is not cared for properly. Children are responsible for picking up their drink, food, and trash and disposing of them in the garbage can.

If a member is suspended and misses classes they are registered for, the classes will not be made up nor the class fee refunded.

## RULES FOR MEMBERS

- No alcohol or tobacco allowed on RWYC property.
- No cursing, profanity or abusive language, or fighting allowed.
- No running in buildings unless deemed appropriate by the staff.
- Take care of the equipment. Return it to the equipment room when finished. Parents will be responsible for items or property destroyed by their child.
- Food or drink will not be allowed in the buildings except as specified. Food or drinks under the pavilion as scheduled.
- Gum will not be allowed.
- Members will not be allowed on their own to leave the premises.
- Daily transportation arrangements should be discussed with the child to ensure they depart with the appropriate authorized person.
- We strongly discourage bringing personal items, trading cards, toys, electronic games, walkmans, jam boxes, etc. Members are not allowed to trade or swap toys, trading cards, or other personal items. *We will not be responsible for lost items.*
- We maintain a Lost & Found in each building. Items left over a week will be donated to local organizations.
- Do not send large sums of money with your child. We have a \$1.00 and \$5.00 change machine in each building. *Larger bills will not be changed.*
- Do not throw trash on the floor or grounds.
- All personal items must be labeled with the member's name.
- Members going on a field trip *must leave and return with the club.*
- Our Open Door Policy allows members to arrive and depart at anytime during our operating hours. Members are not allowed on the premises unless they are participating in RWYC sponsored activities. Members are not required to sign out upon their departure. Therefore, it is imperative that parents communicate departure procedures with their child.
- No flip flops, sandals, or roller/skate/wheely shoes
- No cell phones are allowed

# CALENDAR

August	28	First Day of School Term
September	3	Labor Day Holiday – Clubs Closed
October	5	Early School Dismissal
	15	Student Holiday – Clubs Open 7:00 a.m.–5:30 p.m.
November	16	Early School Dismissal
	21	Fall Break Holiday – Clubs Open 7:00 a.m. – 5:30 p.m.
	22 & 23	Fall Break Holidays – Clubs Closed
December	21	Winter Break Holiday – Clubs Open 7:00 a.m. – 5:30 p.m.
	24,25,26,27,28 & 31	Winter Break Holidays – Clubs Closed
January	1	New Year’s Day Holiday – Clubs Closed
	2 ,3, & 4	Winter Break Holidays – Clubs Open 7:00 a.m.–5:30 p.m.
	18	Early School Dismissal
	21	MLK Holiday – Clubs Closed
February	25	Student Holiday – Clubs Open 7:00 a.m. – 5:30 p.m.
March	7	Early School Dismissal
	17,18,19, & 20	Spring Break – Clubs Open 7:00 a.m.–5:30 p.m.
	21	Good Friday – Clubs Closed
April	25	Early School Dismissal
	28	Holiday or Bad Weather Day – Clubs Open 7:00 a.m. – 5:30
May	26	Memorial Day Holiday – Clubs Closed
June	4	Early School Dismissal – Last Day of School Term

## BASKETBALL LEAGUE

Our basketball leagues are fun and will help you improve your skills and your team-manship! RWYC has four (4) leagues:

Cadets	5 & 6 year olds
Midgets	7 & 8 year olds
Juniors	9 & 10 year olds
Seniors	11 & 12 year olds

Players must be five (5) years old, but cannot be thirteen (13) years old, by September 1, 2007 to play in the 2007 Basketball League.

Registration runs October 1 through November 30, 2007. Cost is \$60.00 per player.

A copy of the certified birth certificate is required to sign up for basketball. This is the copy from the city, county, state or federal governmental agency. A hospital record will not be accepted.

Games start in January and run through February.

Games days are Tuesdays/Thursdays/Saturdays. Practice days are Mondays/Wednesdays/Fridays. Games are played in the RWYC and Temple College gyms.

Our coaches are volunteers so practice days will depend upon their availability and time schedule.

## OPEN DOOR POLICY

The Ralph Wilson Youth Clubs of Temple, Inc. is committed to providing an organized and supervised environment for boys and girls of our community. The boys and girls who attend the facility are our members and they enjoy the opportunity to share social, educational, and recreational experiences regardless of race, color, or creed, as they develop their capacity to be self sufficient and responsible members of the community.

It is important to remember that children are not allowed on the Clubs grounds during operating hours unless they are signed in AND participating in Club activities.

We have an OPEN DOOR POLICY that allows our members to come and go at any time during the Clubs operating hours. Members are NOT required to sign out and staff members generally are not allowed to prohibit a member from leaving the facility. It is important for you, the parent/guardian, to let your child know your expectations and requirements of them when they arrive at AND when they are to leave our facility. Working together we can provide the care and safety that your child deserves.

Please do not drop your child/children off prior to the opening of our facilities, because there is no one to supervise them. We appreciate the opportunity to have your child/children with us. We strongly believe in safety first and ask for your help in this effort.

I have read and understand the Ralph Wilson Youth Clubs OPEN DOOR POLICY.

Names of child/children enrolled: \_\_\_\_\_,  
\_\_\_\_\_, \_\_\_\_\_,  
\_\_\_\_\_, \_\_\_\_\_

Signed by parent/guardian\_\_\_\_\_

# Participant Release of Liability & Assumption of Risk Agreement Read Before Signing

Member Name (print)\_\_\_\_\_

Parent/Guardian Name (print)\_\_\_\_\_

In consideration of my child being allowed to participate in the programs and activities offered by the Ralph Wilson Youth Clubs of Temple, Inc. (RWYC), I acknowledge and agree that:

1. Many of the activities offered by RWYC in which my child will participate while under the care of RWYC involve physical activity or transportation, and therefore, there is a risk of injury or even death.
  
2. Because I still desire that my child be allowed to participate in RWYC's programs, I KNOWINGLY AND FREELY ASSUME SUCH RICKS FOR MYSELF AND ON BEHALF OF MY CHILD, INCLUDING RICKS ARISING FROM THE NEGLIGENCE OF RWYC OR ITS DIRECTORS, OFFICERS, EMPLOYEES OR AGENTS.
  
3. I, for myself and on behalf of my child, and my and their heirs, assigns or personal representatives, HEREBY RELEASE AND HOLD RWYC, INCLUDING ITS DIRECTORS, OFFICERS, EMPLOYEES AND AGENTS, HARMLESS FROM INJURY OR DEATH ARISING FROM THE PARTICIPATION OF MY CHILD IN RWYC PROGRAMS.

Executed this\_\_\_\_\_day of\_\_\_\_\_, 20\_\_\_\_\_.

Signed by parent/guardian\_\_\_\_\_

# RECEIPT OF SCHOOL TERM BROCHURE

This form must be signed at the time of registration to indicate receipt of a Ralph Wilson Youth Clubs school term brochure. I understand I am expected to read the brochure and follow policy and rules as stated in it. I understand I must read and explain the policy and rules to my child/children for their safety and welfare while attending the youth club. FAILURE TO FOLLOW POLICY AND RULES CAN RESULT IN MY CHILD'S SUSPENSION. MEMBERSHIP FEE IS REVOKED IF MEMBER IS SUSPENDED.

Ralph Wilson Youth Clubs has a NO REFUND POLICY. You are purchasing a membership to a recreational facility and can use the membership as much or as little as needed.

Signed \_\_\_\_\_ Dated \_\_\_\_\_  
Parent/Guardian

Print Name \_\_\_\_\_